



## Grange Community Primary School

### Pupil Uniform Procedure

#### **Why do the school require my child to wear a School Uniform?**

We believe a school uniform is important because:

- A uniform helps children feel equal to their peers in terms of appearance
- A uniform contributes to a sense of belonging to the Grange Community Primary School community
- A uniform develops a sense of pride in our school.
- A uniform is designed with health and safety of a child in mind

Our uniform is selected to be practical, easily maintainable and good value for money.

#### **School Uniform Expectations**

It is preferable for pupils to wear uniform from our uniform supplier, [Price and Buckland School Wear](#), sporting the school's Oak Tree logo. However, if parents are unable to purchase from the supplier, children **must** wear uniform in the school's colours as follows:

- Flat, black shoes or ankle boots which cover toes (not trainers or high boots).  
Lace-up, buckles or velcro fastenings (not slip-on).
- Plain Navy blue jumper or cardigan
- Plain black or charcoal grey cotton (not denim) trousers, culottes, knee-length skirts or pinafore dress.  
Blue, gingham summer dresses may be worn in the warmer weather.
- Plain white blouse, shirt or polo shirt (which must be tucked in)

Children may wear alternative footwear at playtimes, for outdoor learning and during wet weather (Wellington boots or trainers for example).

**Children must change back into black school shoes (as above) in the school building.**

(See Appendix 1)

**All clothing must be named** to ensure it is returned to the rightful owner.

Unnamed lost property will be kept in the main entrance until the end of a half term when it will be disposed of, used as spare uniform or donated to the school's PTA.

### **Physical Education (PE) Kit Expectations**

Physical Education (PE) is a compulsory element of the National Curriculum. It is therefore essential for all pupils to have appropriate kit to participate fully in PE lessons. PE kit must be provided in an appropriate kit bag which **must be in school each day**. Kit will be returned home each half term for laundering. If kit is sent home sooner, because it is soiled, it must be returned, laundered, by the next school day.

Children must wear PE kit in the school's colours:

- \* Plain white t-shirt
- \* Plain Navy blue shorts
- \* Black plimsolls or trainers (studded boots may not be worn for curriculum PE)
- \* In winter, children will need **plain** black or Navy Blue tracksuit bottoms and a black or Navy blue sweatshirt (a school fleece can be purchased). PE will still take place outside during colder weather.
- \* Studded earrings should be removed for PE (If not, children must be capable of covering their earrings with tape. Adults will not do this for the child) Parents are encouraged to remove studded earrings at home on the days pupils have PE, swimming or after school sports.
- \* Swimming kit - Trunks (not beach shorts) or one-piece swimsuit (not bikini); swimming hat, towel. Goggles, ear plugs or nose clips are permitted for medical reasons only.

(See Appendix 1)

**NB - Sports shirts (football club kit for example) or leisure wear must not be worn for PE.**

### **After school sports clubs.**

Children may wear their own sports kit for after school sports clubs. If they choose to wear PE kit, this must be in school the next day for PE.

### **Jewellery, Hair and Makeup (including temporary tattoos)**

- Hair must be natural in colour. It is not healthy for children's hair to be dyed but if parents choose to allow this it must be a natural hair colour i.e. practical and appropriate for school. Hair extensions must be the same, natural colour as the child's own hair.
- Hair longer than shoulder length must be tied-up to avoid the easy transfer of head lice.
- Hair styles must be without embellishment i.e. simple cut with no patterns or words.

- Hair accessories such as slides, ribbons, bands and bobbles should be simple and in school colours (black or Navy blue). Braids are not permitted.
- Headwear (Dastar, Pagri, Hijab, Kippah for example) may be worn for religious observance but must be in school colours – Navy blue or black only - close fitting and allow for the full face to be seen.
- Jewellery is considered to be any form of adornment to the body, which is not clothing. This includes all kinds of earrings (studs and “sticks”) and bangles.
- Children may wear a maximum of one studded earring in each ear. Hooped or dangly earrings are not permitted. (See Appendix 1)
- Parents are encouraged to remove their child’s earrings on days they have PE or swimming and to pierce their child’s ears in the summer holidays.
- Children will not wear any jewellery other than the above, in order to maintain their health and safety while learning and at play.
- Some jewellery will be permitted as part of religious observance. Parents must write to the Headteacher making a specific request for their child to wear jewellery as part of religious observance.
- Makeup of any kind is not permitted. Nail varnish must be removed for school.
- Face paint may be worn for school events such as discos or World Book Day.
- Temporary tattoos are not permitted.
- Every effort should be made to remove temporary tattoos before attending school.

Grange Community Primary School is an inclusive community. As such, we recognise that there may be exceptions to the uniform procedure for religious observance, as indicated.

### **What if my child does not adhere to School Uniform Procedure?**

**First breach** in an academic year - Polite, verbal reminder from classteacher to the child of the expectations of the school procedure - child expected to adhere to procedure by the next day. Recorded in Arbor for tracking.

**Second breach** in an academic year - Polite, verbal reminder from the classteacher to the parent (via Class Dojo if not face to face) and child of the expectations of the school procedure - child expected to adhere to procedure by the next day. Recorded in Arbor for tracking.

**Third breach** in an academic year – Child to miss playtime with Headteacher to explain the need for appropriate uniform. Letter (Appendix 3) sent to parent by the classteacher to remind of the expectations of the school procedure - child expected to adhere to procedure by the next day. Letter added to school Arbor for tracking.

**Fourth breach** in an academic year (and thereafter)– Parents contacted to collect child and correct school uniform at home. If the resulting absence is longer than a school session the absence will be unauthorised. However, if the child returns to school within the session, the absence will not be recorded i.e. authorised.

### **What if my child does not have their PE kit (including swimming kit)?**

**First breach** in a term - Polite, verbal reminder from classteacher to the child of the expectations of the school procedure - child expected to have PE kit in school the next day. A spare PE kit may be worn. Recorded in Arbor for tracking.

**Second breach** in a term - A spare PE kit may be worn. Polite, verbal reminder from the classteacher to the parent (via Cass Dojo if necessary) and child of the expectations of the school procedure - child expected to have PE kit in school the next day. Recorded in Arbor for tracking.

**Third breach** in a term – Child to miss playtime with Headteacher to explain the need for appropriate kit. A spare PE kit may be worn. Letter (Appendix 2) sent to parent by the classteacher and Year Leader to remind of the expectations of the school procedure - child expected to have PE kit in school the next day. Letter added to Arbor for tracking.

**Fourth breach** in a term - A spare PE kit may be worn. The Classteacher will refer the matter to the Headteacher who will arrange to meet the parents to emphasise the necessity for PE kit in order to access the National Curriculum.

### **Complaints Procedure**

The school's complaints procedure will be followed. A copy can be obtained from the School Office and on the school website: <https://www.grange.omat.org.uk/>

*“Any complaints about school uniform must be made in the first instance to the Head Teacher. If the complaint is not satisfactorily resolved the complaint should be brought to the attention of the governing body through the clerk to the governing body. The governing body’s decision will be final”.*

### **Equalities**

As reflected in our school’s Equality Policy:

Treating people equally does not necessarily involve treating them all the same. Our policies, procedures and activities must not discriminate but must nevertheless take account of difference of life-experience, outlook and background, and in the kinds of barrier and disadvantage which people may face in relation to:

- Disability, so that reasonable adjustments are made
- Ethnicity, so that different cultural backgrounds and experiences of prejudice are recognised
- Gender so that the different needs and experiences of girls and boys and women and men are recognised
- Religion, belief or faith background
- Sexual identity

### **Support for Families**

Second hand uniform may be provided by the school if parents have difficulty providing appropriate uniform or PE kit for their child. Requests must be addressed to the child's classteacher or Family Support Worker.

Second hand uniform may also be obtained from the School's PTA (Friends of Grange) in return for a donation.

### **Our Grange Uniform supplier**

Our main supplier of school uniform is [Price and Buckland School Wear](#).

Click the link below to see our supplier's website. You can place an order for uniform and equipment (such as book bags) which display the school's logo from this site and they will deliver straight to your home. (You are unable to purchase uniform from the School Office)

**Price & Buckland**  
**SCHOOLWEAR SINCE 1959**

## Appendix 1 - Visuals to Support Pupil Uniform Procedure



PE KIT IN A BAG



Crew Neck Sweatshirt



Sweatshirt Cardigan



Polo Shirt



Black or Grey Trousers



Black or Grey shorts/culottes



Black or Grey dress



Blue gingham summer dress



Pleated Skirt



Fleece



PE T-Shirt



Shadow Stripe Shorts



PE Kit Bag



Classic Bookbag



Knitted Hat



Legionnaires Cap



**Appendix 2 Model Letter - PE Kit (To be transferred to headed paper and completed)**

Date \_\_\_\_\_

Dear \_\_\_\_\_

Today \_\_\_\_\_ was unable to participate in PE in their own kit because this was not provided from home.

This is the third breach of the School Uniform Procedure 2021 (PE Kit) this term and follows a polite verbal reminder to you and \_\_\_\_\_.

Please ensure \_\_\_\_\_ has their PE kit in school each day from tomorrow so that they can fully access the National Curriculum for PE.

Please be aware that another breach of the procedure will result in the matter being referred to the Headteacher.

Yours sincerely

\_\_\_\_\_ (Classteacher)

**Appendix 3 Model Letter - School Uniform (To be transferred to headed paper and completed)**

Date \_\_\_\_\_

Dear \_\_\_\_\_

Today \_\_\_\_\_ was not wearing appropriate school uniform as outlined in the School Uniform Procedure 2021.

This is the third breach of the School Uniform Procedure as follows:

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Please ensure \_\_\_\_\_ is wearing appropriate uniform tomorrow. They should:

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Please be aware that another breach of the procedure will result in the matter being referred to the Headteacher and your child will be sent home until they meet the expectations of the Uniform Procedure 2021.

Yours sincerely

\_\_\_\_\_ (Classteacher)